



DEBNEY MEADOWS  
PRIMARY SCHOOL  
FLEMINGTON

Dear Parents/Guardians,

Debney Meadows Primary School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. The range of experiences and educational enrichment like Hall are offered as a result of parental support.

We want to thank you for this ongoing support, whether that's through fundraising or volunteering your time. Your continued support makes a huge difference to our school and the learning opportunities for our children

Please find below Debney Meadows Primary Schools contributions schedule for 2023, which includes an overview of what your contributions will support in 2023.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Koreena Carlton  
**Principal**

Freyja Dixon  
**Acting School Council President**

## 2023 VOLUNTARY FINANCIAL CONTRIBUTIONS SCHEDULE

<b>CURRICULUM CONTRIBUTIONS</b> - items and activities that students use, or participate in, to access the Curriculum	<b>AMOUNT</b>
<b>Classroom consumables, materials &amp; equipment:</b> Classroom consumables, materials & equipment ( <u>Mathematics</u> – numeracy materials, <u>English</u> – book boxes, updated reading resources, art materials (including paint, drawing materials)	\$ 30
<b>Online subscriptions:</b> <ul style="list-style-type: none"> <li>• Reading Eggs</li> <li>• Mathletics</li> </ul>	\$ 25
<b>ICT Contribution</b> for the purchase and maintenance of devices, software/applications used by students in the classroom. This includes Chromebooks, iPads and network devices and the software that students use on these devices.	\$ 15
<b>Printing and photocopying</b> of worksheets and learning materials	\$ 10
<b>Whole school events</b> - Resources to support: Book Week, Harmony Day, Literacy and Numeracy Week and other whole school events.	\$ 10
<b>OTHER CONTRIBUTIONS – for non-curriculum items and activities</b>	<b>AMOUNT</b>
<b>Student &amp; Parent Communication tools</b> – Compass (Licence) This does not include any fees. This contribution goes towards the cost of the licence. The school pays the balance of this cost.	\$ 10
<b>Total Curriculum and Other Contributions</b>	\$ 100

### Educational items for students to own (Stationery Book Packs)

Attached is a list of items that the school recommends you purchase from our preferred school supplier, **Complete Office Supplies (COS)** for your child to individually own and use. The attached booklist guides you on the everyday items that your child will use in the classroom. Alternatively, parents can source items from a supplier of your choice.

### Extra-Curricular Items and Activities

Debney Meadows Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school.

Extra-Curricular Items and Activities	AMOUNT	PURCHASE (Please tick)
<b>Optional excursions/incursions</b> will be scheduled throughout 2022. The Excursion/Incursion payment will be used to support the learning of the curriculum	\$ TBA	<input type="checkbox"/> \$
<b>Year 3-6 Interschool Sports program</b>	\$ TBA	<input type="checkbox"/> \$
<b>School Camps</b> – Costings for the school camping program will be finalised once student numbers have been confirmed.	\$ TBA	<input type="checkbox"/> \$
<b>Total Extra-curricular Items and Activities</b>		\$

### Financial Support for Families

Debney Meadows Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund (CSEF)** - Parents holding a valid means-tested concession card will be eligible to apply. A special consideration category will also exist. Eligible families will need to apply for the CSEF at the school office with applications to be entered by school administrators onto a web-based system. A payment of \$125 for primary school students will be paid directly to the school to be used towards camps, sports and excursion costs for the benefit of the student.
- **State Schools Relief Fund (SSRF)** – SSRF may cover the cost of new uniforms, shoes, books and more for disadvantaged students.  
<https://www.education.vic.gov.au/about/programs/Pages/stateschoolsrelief.aspx>
- **Flexible Payment Arrangements** - The school has flexible payment arrangements for parents to access if needed. Any questions regarding financial assistance please contact the Business Manager, Angie Gergis on 93706875 or [angie.gergis@education.vic.gov.au](mailto:angie.gergis@education.vic.gov.au)
- **Student Scholarships** - The Department of Education offers scholarships to help with the cost of education. <https://www.education.vic.gov.au/parents/learning/Pages/student-scholarships.aspx>

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

- Principal, Koreena Carlton on 93706875 or [koreena.carlton@education.vic.gov.au](mailto:koreena.carlton@education.vic.gov.au) or
- Business Manager, Angie Gergis on 93706875 or [angie.gergis@education.vic.gov.au](mailto:angie.gergis@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Debney Meadows Primary School. Please note cash, EFTPOS and cheque payments can be made directly at the Office.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS OPTION FORM		
PLEASE INDICATE YOUR PREFERRED METHOD OF PAYMENT		
<input type="checkbox"/> <b>Option A (Full Amount)</b>	<input type="checkbox"/> <b>Option B (Three Instalments)</b>	
Full Amount payable from xxx until xxx	<b>Date</b>	<b>Amount</b>
		\$
		\$
		\$
Payments Methods (at front office) <input type="checkbox"/> Cash <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard		

Student’s Name	Year	Description of payment	Total***

- ***Please Note: Contributions for Extra-Curricular Items and Activities e.g., Camps will be advised and charged as they arise.***
- ***Instalment total (option B) or overall total (option A) depending on your preferred method of payment.***

# PARENT PAYMENTS POLICY OVERVIEW



## FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



## PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



## FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



## SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.